

RaceJoy Relay Team Tracking Instructions

SetUp:

1. All Click **"I Want to Be Tracked"** and follow the prompts.

If you've already accessed the event in RaceJoy, check to see if your name appears at the top of the race screen. If Guest or Spectator appears, click this to change your profile. Enter your information as you login. You will be able to track your team members by adding them to your participant list.

2. **Select the relay course** you are doing on the Course Option page.

You may need to scroll to see your course.

3. **Choose your team** or add your team to the list.

Make sure to select the correct team as many team names are similar.

4. **Add ALL team members to your participant list.**

*Click participant add icon located at the top part of the screen. **Note:** This is required to receive team progress alerts.*

Race Day:

1. Turn On Tracking on race day.

This is available 30 minutes prior to the race starting. Enter the app and click the green blinking TrackMe button.

2. Select the leg you are completing.

3. Wait to click **"Start My Leg"** until you begin your segment.

If you are doing multiple legs, you will need to click "Start My Leg" at the beginning of each leg you are completing.

Team members position on the map will be tracked as long as they turn on tracking. To receive team progress alerts, you must click "Start My Leg" when you begin your segment.

To change your profile or adjust your team name, click your name at the top of the screen and follow the prompts.

Turn WiFi Off on race day.

Make sure your Apple settings are correct or tracking will not function correctly on race day. RaceJoy will prompt you if anything needs to be adjusted.